



Members Support Policy and Procedure for County Durham LINK

November 2008

County Durham LINK Members Support Policy and Procedure

The reputation of County Durham LINK as an open, fair, professional organisation with a high standard of integrity and commitment to its aims and objectives is dependent upon the LINK Members.

The policy of County Durham LINK is that its members will be supported to carry out activities and tasks relating to the work of the LINK and to ensure that their support needs should not be a barrier to participation and will be met wherever possible.

Travelling and other associated expenses will be re-imbursed in line with the County Durham LINK Members Expenses Policy. The Policy states that all reasonable expenses will be re-imbursed provided that the member has attended a meeting/event organised by County Durham LINK, or the member has been asked to represent County Durham LINK in it's work.

Information Technology

County Durham LINK will endeavour to provide IT support (including technical advice and assistance) and loan of a laptop (within available resources) where it is agreed by the Management Committee (or its representatives) as necessary to support the work of the LINK and within available resources. This can be arranged through the Host team if required.

Aids and Equipment for Disabled People or People with a Visual or Hearing Impairment

County Durham LINK has its own portable loop system which can be made available on request.

Provision of interpreters, signers, palantypists etc can be provided on request with appropriate notice.

Other aids or equipment can also be sourced where appropriate - speak to the Host team.

Personal Assistants and Sitting Services

The LINK can arrange for re-imburement of costs in relation to personal assistants and sitting services where required and appropriate, but cannot directly provide these services.

Accessible Venues

County Durham LINK will endeavour to arrange all venues used for meetings or events are accessible. Where this is not possible, the Host organisation will ensure all parties involved are consulted and able to participate in the event or meeting. If you have any additional requirements in relation to accessing venues, for

instance, wheel chair access, accompanied by assistance dogs, etc, speak to the Host team.

Other Support Needs

County Durham LINK will endeavour to meet any other support needs that individuals or groups may have. For further information, speak to the Host team.